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From: Colbert, Jasmine N (2680) [jasmine.n.colbert@jpl.nasa.gov]
Sent: Wednesday, January 05, 2011 10:48 AM
Subject: 23rd Annual NASA/JPL High-Tech Conference for Small Business
Attachments: Hightech2011FactSheetPrimeEXHIBIT.pdf

Happy New Year,

This is a gentle reminder that the deadline to register and reserve your exhibit booth for the **NASA/JPL High-Tech Conference** is quickly approaching. The registration deadline is **Friday, February 11**. The registration fee is **\$140.00 per person** which

includes two continental breakfasts, two lunches, networking receptions, program materials, and a 6ft. tabletop. On-line registration is available at: <http://acquisition.jpl.nasa.gov/boo/2011HT/index.asp>

The conference is scheduled for **Tuesday, March 1 and Wednesday, March 2, 2011** at the **Westin LAX Hotel** located at 5400 West Century Boulevard, Los Angeles, California 90045.

For hotel accommodations, please make reservations with the Westin no later than **Monday, February 7** at: <http://www.starwoodmeeting.com/StarGroupsWeb/booking/reservation?id=1010137596&key=5CC24>

Room rates are **\$123.00** single/double occupancy. Parking fees at the Westin are **\$12.00** for self-parking and for overnight guests and **\$28.00** for valet. In-and-out privileges are for overnight hotel guests only.

Tabletop exhibits will be provided for all Prime contractors and Government Agencies **only**. **There is no additional fee to host an exhibit, however you must reply to this email to confirm your interest in hosting a table.** Please see the attached "Fact Sheet" for additional exhibit information.

This exciting conference is an excellent opportunity to network with innovative small businesses and diversify your company's supplier base.

We have had the privilege of coordinating this event for the past 22 years, with an average attendance of 1,200 participants; 300 representatives from the prime contractor/government agency arena and 900 small business owners. We would not have been success without your support. Thank you.

If you have any questions or concerns, or would like to reserve a tabletop exhibit, please do not hesitate to contact Jasmine Colbert at (818) 354-8689, or the JPL Business Opportunities Office at (818) 354-4550, (818) 354-7532, or (818) 354-7531. Our office fax number is (818) 393-1746. We look forward to your participation!

Sincerely,

Jasmine Colbert
Conference Marketplace Coordinator
jasmine.n.colbert@jpl.nasa.gov
(818) 354-8689(Phone)

(818) 393-1746 (Fax)